

Inlet Grove Community High School, Inc.
Governing Board Meeting
IGCHS Board Room
Tuesday, October 18, 2016
Minutes

I. **Call to Order:** 12:30 p.m.

II. **Determination of Quorum**

<u>Members</u>	<u>Staff</u>
Dr. Charles W. Woodard	Emma Banks, Principal
Dr. Barbara Shuler, Member	Annette Gardner, Accountant
Craig Kahle, Member	Cassandra Santos, Conf. Secretary
Corey M. Smith, Member	Keith Brown, Comm. School AP
Danny Jones, Member	
Vince Forst, Member	

III. **Officers & Member Reports & Discussion:**

- a. Officer Reports
- b. Board Member Reports: Vince Forst reported that he recently retired from Lockheed Martin.

IV. **Administrative Reports & Discussion**

- a. CEO/ President's Report: The CEO/ President reported that IGCHS is considering closing its IB Programme. The programme is very costly and is the major contributor to the consideration to close the program. It was reported that IGCHS is attending the Show Case of Schools at the South Florida Fair Grounds for recruitment. It was discussed that IGCHS is exploring the options of adding more to its current academies such as pharmaceutical to medical and additional certifications to Web Design like marketing. The AP reports were discussed for each grade level as well as for Assessment, Grants, and Facilities.
 - i. Class Size Reduction: It was reported that IGCHS is in compliance with Class Size Reduction requirements.
 - ii. Volunteer Workshop: On September 20, 2016, there was a volunteer workshop and that all volunteers attended.
 - iii. Content Literacy Training: Ongoing
 - iv. Pre-Observation Conference Form was provided to the board.
 - v. Workers Comp. Rate Increase: There will be a workers comp rate increase. There will be an official presentation at the next board meeting in November.
- b. Accountant's Report
 - i. HCT Presentation: Roderick Harvey made a presentation of the updated Audit Report for 2016. The report included GASB 68 figures and how they affect the fund balance. He spoke of the Statement of Net position as well as the retroactive adjustment from the previous year's report.
- c. Community School Report
 - i. Keith Brown: It was reported that COE has been renewed for six years. Programs are going well. The cosmetology program has partnered with *Broadway Unisex Nail Salon* for a 15 month program, there is currently 1 student enrolled. There are approximately 10 students in the Real Estate program, and 25 in the GED program.

V. **Old Business**

- a. CS motioned to approve minutes of August 2, 2016, Board Retreat, and the minutes September 30, 2016, DJ seconded with a unanimous approval of the board.
- b. CK motioned to approve the 2016 Annual Audit as presented at the meeting and any ancillary adjustments of the retrospect pension GASB 68 as well as the Revised Audit for 2015, CS seconded with a unanimous approval by the board.

VI. **New Business**

- a. The Response to Inquiry, SDPBC, was discussed and the board was provided with the letter that was submitted to the District.
- b. The Grants report was submitted.
- c. It was reported that IGCHS hosted a Career Advisory Meeting: September 28, 2016, at 9 a.m., and that the meeting was well received and there will be a meeting every other month.
- d. The board reviewed the PIP, SIP, School-wide Reading Initiative and Title I Parent Compact
- e. It was reported that Repeat Boutique is not doing well and we are looking for someone to buy the contents of the store in bulk.

VII. **Personnel:** None

VIII. **Public Comment on Non-Agenda Items:** None

IX. **The meeting was adjourned at 1:10 pm.**