

Inlet Grove Community High School, Inc.
Governing Board Meeting
IGCHS Board Room
Tuesday, June 27, 2017
Minutes

I. **Call to Order:** 12:10 pm

II. **Determination of Quorum**

<u>Members</u>	<u>Staff</u>
Dr. Charles W. Woodard	Dr. Emma Banks, CEO/President
Dr. Barbara Shuler, Member	Annette Gardner, Accountant
Craig Kahle, Member	Jody Ingram, Conf. Secretary
Corey M. Smith, Member	Dr. Keith Brown, Comm. School AP
Danny Jones, Member	
Vince Forst, Member	

III. **Approval of Minutes:**

- a. Dr. Shuler moved to approve the minutes of the April 18, 2017, seconded with no discussion with a unanimous approval of the board

IV. **Officers & Member Reports & Discussion:**

- a. Officer Reports
b. Board Member Reports

V. **Administrative Reports & Discussion**

- a. CEO/ President's Report: Dr. Emma Banks
- i. **Riviera Beach Maritime** – DB said the program should attract more students. DB said we are working on recruiting and everything is going well. When the students graduate, it is a high paying job and having the program in the area benefits the Port, Riviera Beach and the area businesses. DJ and CS commented yes, it is a great paying job and the program is something the area needs.
 - ii. **July 25, 2017 Board Retreat** - DB asked do we want to have a retreat this year. BS asked can we have it earlier than July 25, 2017 so we can fill out the forms (Attestation) at the Board Retreat. DB said no, we have a lot of things going on right now and the application for the new Middle School is due before then. CK asked if they can get some help on the wording (i.e. Mission Statement), and send them a copy and they will sign. DB answered yes, we will bring IGAMS Grievance Procedure, Conflict of Interest, Policies and agenda to them. DB asked if the Marriott was everyone said it was fine.
 - iii. **New Teacher FY 2017 -2018** - DB said we only had to add 1 instructor. DB said Maria Morrison is off the charts, doing a great job. The Biology person is leaving to get his Ph.D. He was off the charts. He is going to come back and help with some tutoring. Math didn't do well. Pert took precedent over EOC. Graduation rate equals 96 percent and that is good because we went up in that. We are running a class in summer, trying to get kids up and graduating student up to par.
 - iv. **Outcome of meeting with Amy Huber** – DB reported she had a meeting with Amy Huber, the Assistant to, Betsy Devos the Secretary of Education during her trip to the National Charter School Conference in Washington, DC and that the meeting went well. Ms. Huber told her in October she is going to let us know how to apply for \$1 million dollar grant. DB said next year, if Gods will, we are going to take 50 students to the Black Museum in Washington, DC. Amy Huber said she would have the students for lunch at the U.S. Department of Education. Ms. Huber said she heard about Palm Beach County and that they don't want to have Charter Schools. She said however, the people in Washington said, whether they like it or not, we are going to have Charter Schools. DB said hopefully, Betsy DeVos will be a speaker at the 2018 My Teacher My Hero Awards Gala. DB asked AG how many Scholarships were we able to give out to students from the profits of this year's MTMH Awards Gala. AG stated about 20.

- v. **Transportation Contract** – CK said according to the budget, transportation costs us \$500,000 more than we take in. DB said she has meeting today @ 2:00 p.m. with Dr. Fennoy. DB stated she had requested a meeting with Dr. Avossa but he is on vacation this week, so she will be meeting with Dr. Fennoy to go over the Transportation Contract because they have extra stops on the route that we do not use. DB said we are going to find out if we can reduce those routes to decrease our costs. DB said this is the 1st time we will have to pay this kind of money for transportation. DJ added if we add routes we can also expect the cost to go up. CS asked have you ever looked at going outside the District to see the costs. DB responded, Oh yes, and Jim Kidd said don't do it. DS moved to approve the contract subject to negotiation. Seconded from CK with a unanimous vote.
- vi. **Meeting with Superintendent, Dr. Avossa** - DB stated she has a meeting on August 7, 2017 at 3:30 p.m. with Dr. Avossa, along with the Facilities Director. Dr. Avossa is going to let us know what he is going to do for us. BS asked what does he mean by what he is going to do for us? Dr. Avossa told us he is going to treat us the same as South Tech. DB said she will find out his plans for us on Aug. 7th, 2017.

b. Accountant's Report

AG passed out the proposed FY 2018 budget, budgeting for 750 students. AG said there was an increase in Florida Retirement from 7.52 (previous year) to 7.92 (this year), a .40 cent increase. CK asked how many students do we have now. AG answered 690. CB asked does the budget have FTE money included. AG responded yes, Bill Hunter sent her an updated FEFP calculation with updates for 2017-2018 appropriations. CK stated the bill indicates we will receive \$179.00 more next year per student for Palm Beach County and Charter School's get a little less, about 5% less. DB said to CK to mention to your people we are not getting the full amount from the District. The student transportation allocation is 391.00 per student which is \$500,000 less the transportation cost. AG said for Maritime Sciences we had to add 1 instructor and we were able to balance the budget so pray everything works out. CK said this budget is not due yet. AG and DB said yes it is, it is due July 1, 2017. CS said we are projecting 750 students now. DB said I am out recruiting every day and we are trying to keep the number of students we already have. Now we have our own bus routes which is a consideration because the students don't have to get up so early, so we are keeping more of our students.

Community School:

CK asked what is the balance sheet right now and asked was the \$440,000 amount in Community School cash correct. DB stated in previous years, we didn't have people collecting the money for classes, so it was like we were giving classes away. Now we have a person staying on top of collecting the money from students. CK said 90 student increase, we will have to come back and amend the budget. CS asked how many extra teachers have we hired. DB and AG replied only 1. AG stated we have an increase in expenses due to Transportation. CK asked if there are clauses in the teachers' contract (i.e. if there are only 3 students in class, etc.) AG answered yes. Full funding of pension, this budget does not reflect that. On all levels we should be in a positive fund balance. As long as audit notes ending net position is overstated due to the FRS net pension liability required under GASB, statement no. 68 include it in the audit, we should be ok. CK said all Charter Schools have the same problem. CK said we have some concerns with the proposed budget. Understands increase in budget – the 90 students, if the projected student numbers decrease, we can come back and amend the budget. DS moved to approve the budget, DJ seconded the motion with a unanimous vote.

c. Community School Report

LPN Update - DB said we are still on probation. We have Dr. Martin, Consultant working with Dr. Brown so they don't take our LPN Program away. DB said she has heard from a lot of people who have said we should have a Sunday class which would increase the hours they have for clinicals which she has mentioned to DB.

d. Old Business

Middle School – DB said we are working on that now. Dr. Bank's asked if everyone has turned in their resumes. JI responded everyone except CS. DB said to JI to pull the who, what, when, where and how

off the resumes for the Bio's. DJ said to look on LinkedIn and see if the information is there. CK said we need some help with the Attestation form. DB said she will prepare something and send it to the Board members and if you don't like it, change it. CK said, this form (Attestation form) send us a copy and we will sign. DB said the last Saturday in July, from 11:30 a.m. – 2:30 p.m. at Wells Recreation Center. We have had lots of parents say at the Open House that they didn't even know of Inlet Grove. DJ asked have we asked past students (Alumni) to help with recruitment and party. AG replied, we have some of our former students that have started an Alumni association and have asked me how to handle the money, etc. for different fundraising events. We have also hired former students as our teachers who have gone out and helped with our recruitment.

e. Public Comment on Non-Agenda Items: None

f. The meeting was adjourned at 1:10 p.m.