

Inlet Grove Community High School, Inc.
Governing Board Meeting
IGCHS Board Room
Tuesday, November 15, 2016
Minutes

I. **Call to Order:** 12:16 p.m.

II. **Determination of Quorum**

<u>Members</u>	<u>Staff</u>	<u>Guests</u>
Dr. Charles W. Woodard	Emma Banks, Principal	HCT Auditors
Dr. Barbara Shuler, Member	Annette Gardner, Accountant	
Danny Jones, Member	Lauren Keller, Conf. Secretary	
Vince Forst, Member	Keith Brown, Comm. School AP	

III. **Officers & Member Reports & Discussion:**

- a. Officer Reports
- b. Board Member Reports

IV. **Administrative Reports & Discussion**

- a. CEO/ President's Report: Dr. Emma Banks
 - i. The CEO reported that IGCHS received a request to participate in a Title I survey from the United States Department of Education.
 - ii. The CEO reported that IGCHS received a Letter from Governor Rick Scott indicating that IGCHS scored in the top 10% of all schools in Florida in Science
 - iii. IGCHS was invited to participate in the FASET Education Task Force. Mr. Lopez and Ms. Pientka will be attending in place of Dr. Banks to discuss how assessment standards can improve.
 - iv. The CEO reported that there will be a Florida Partners in Education Workshop on December 2, 2016.
 - v. The CEO reported that IGCHS was the runner-up and received a \$5,000 award for the "Hey John Oliver, Back Off of My Charter School" Contest
 - vi. The CEO Reported that Diabetes Awareness Month is December 2016. In addition, IGCHS's Culinary Students participated in an event at the Palm Beach Outlets for Diabetes Awareness.
 - vii. The CEO also reported that there is discussion on how Charter Schools might be affected by the 1cent tax increase and will inform the board once she has the information.
- b. Accountant's Report
 - i. There was a presentation by William Hunter regarding searching for another Auditor for the next fiscal year. Mr. Hunter explained the importance of that person having experience in processing the GASB 68 report.
- c. Community School Report
 - i. Dr. Keith Brown reported that they are working with students to pay down balances due. Letters will be given to the students who are considered past due on their payment arrangement to inform them that they may not return to class until they are current. A new CPN/LPN cohort will begin prior to the holiday break. Dr. Brown is looking at the possibility of two satellite sites for GED testing and ESOL at a local church.

V. **Old Business**

- a. DT moved to approve the minutes of October 18, 2016, VF seconded with no discussion with a unanimous approval by the board.

VI. **New Business**

- a. The board was informed that the Career Advisory Meeting was moved to December 1, 2016.

VII. **Public Comment on Non-Agenda Items:** None

VIII. **The meeting was adjourned at 1:35 p.m.**