

**Inlet Grove Community High School  
Governing Board Meeting  
October 10, 2023**

***The meeting was called to order by Dr. Charles Woodard at 12:10 pm.***

**Determination of Quorum:** Dr. Charles Woodard, Clarence Williams, LaVoise Smith, Jim Pegg, Bill Washington, Dr. Marie Morel

**Staff Members:** Dr. Emma Banks, Annette Gardner, Anita Williamson, Monica Banks, Francisco Lopez, Juanita Rivera

**Visitor:** Mark Escoffery, Auditor

**Reports and Discussions:**

No reports were provided by the Board Members.

**Personnel:**

Dr. Banks expressed the challenges in finding qualified teachers for Inlet Grove CHS, particularly in the subjects of Reading, Math (Algebra), and Pre-Law. She discussed the extensive efforts made to recruit teachers, including utilizing platforms like Indeed, the School Board, and recruiting agencies. Dr. Banks clarified that they even considered teachers from outside the state, but interviews conducted with candidates from other counties and states did not yield success.

In response to this, L. Smith suggested that Dr. Banks contact the Cunningham Bar Association to explore hiring options by forwarding the curriculum design for the Pre-Law program. It was also suggested to hire a Pre-Law teacher for 2-3 days, with the remaining days being covered by a certified English teacher. J. Pegg recommended offering a sign-on bonus and structuring the pay with incentives for retention. The discussion was tabled for further consideration, with Dr. Banks and Mr. Lopez continuing their efforts to find suitable teachers.

**Financial Report:** Annette Gardner, Anita Williamson, and Mark Escoffrey

Teacher Salary Allocation 23/24:

Ms. Gardner presented reports indicating that the proposed teacher salary increase allocation plan, discussed on August 8, 2023, relies on funds distributed through the FTE (Full-Time Equivalent) formula. The total allocation would be \$238,341, with \$181,670 earmarked for maintenance and \$56,671 for growth. This allocation is based on 742 FTEs, but it was noted that the FTEs may increase after the first survey, potentially affecting the allocation.

The purchase of a school bus was also discussed, which had been tabled from the previous Board meeting due to discrepancies in the pricing information. The Board decided to revisit the need and purchase amount in early February/March 2024. If approved, the delivery process may extend into 2025. In the interim, leases/agreements with the school district for bus services will continue. The Board expressed a preference for purchasing an electric model bus.

Mark Escoffery, Auditor: Presented a report on the financial year ending June 30, 2023.

**MOTIONS:**

Lavoise Smith motioned to approve the FY24 Teacher Salary Increase Allocation, seconded by Jim Pegg. The motion was approved by the Board.

Jim Pegg motioned to approve the Independent Auditor's Report for the year ending June 30, 2023, seconded by LaVoise Smith. The motion was approved by the Board.

LaVoise Smith motioned to approve the Amended Budget FY23, with a second from Jim Pegg. The motion was approved by the Board.

**Presentation:**

Mr. Francisco Lopez, Principal, delivered a slide presentation on Inlet Grove. Refer to the slideshow for specific details.

**News from the CEO:**

Dr. Banks discussed various topics and matters related to Inlet Grove CHS, which are detailed in the Charter Bulletins on the School District's webpage.

**Old Business:**

The Charter Conference, scheduled for October 18, 19, and 20, was mentioned. Mr. Lopez, Dr. Banks, Ms. Monica Banks and Dr. Woodard will attend.

Facility renovations are expected to commence in December 2023 or January 2024, with further details to be announced.

**The next meeting will be held on November 14, 2023, at 12:00 PM.**

**The meeting was adjourned at 1:59 PM.**

*Charles H. Woodard, Ph.D.*

Board Member Approving Signature

10/16/23

Date