

Inlet Grove Community High School
Governing Board Meeting
Conference Room 102 A
December 12, 2023, 12:00 pm

Dr. Charles Woodard Called the governing board meeting to order at 12:05 pm at the Inlet Grove Community High School Conference Room 102A in Riviera Beach, Florida. Those in attendance and constituting a quorum were:

Present:

- Dr. Charles Woodard, Chair
- Dr. Emma Banks, CEO
- Lonnie Martens, Vice Chair-**Google Meet**
- LaVoise Smith, Board Member- **Google Meet**
- Clarence Williams, Secretary
- Francisco Lopez, Principal
- Annette Gardener, Accountant/Consultant- **Google Meet**
- Anita Williamson, Accountant/Finance
- Monica Banks, Assistant Principal
- Jim Pegg, Board Member
- Natacha Dominguez, Administrative Assistant
- Danny Jones, Board Member- **Google Meet**
- Dr. Marie Morel, Board Member- **Google Meet**

Absent:

- Juanita Riviera-Administrative Assistant
- Bill Washington, Treasurer

Welcome Opening: Dr. Woodard

Dr. Woodard moved forward with approval of the minutes of the **November 14, 2023**, governing board meeting.

Motion by Pegg Seconded and carried without dissent.

Office Report: Dr. Woodard

Dr. Woodard informed the board if they received complaint letters sent to them and if the board had any questions to address them in the meeting. The board also received a letter from the attorney and if they had any questions addressed them in the meeting. The attorney was personally hired to advise on these complaint letters by Dr. Banks. The board discussed all of the allegations in the letters against Dr. Banks and concluded at this present time that no further investigation is needed in this matter since Dr. Banks has an attorney already reviewing these complaints and being represented by the attorney in this matter.

The board and Dr. Banks went on regarding the hair color policy stating that the policy was implemented to help the children look professional in a professional setting. The hair coloring was a distraction and helped the children look professional in a professional setting. We have the parents sign a hair color policy form, this way we have informed the parents and students that we have this policy in effect and that the parent is aware of the policies and procedures of the hair color policy. The board has reviewed the hair color policy and has determined that the policy should remain effective without any changes to the policy at this present time.

CEO Report: Dr. Banks

South Florida Fair is coming to the West Palm Beach area from **January 12, 2024**, through **January 24, 2024**. Our School drumline is participating in the drumline competition at the South Florida Fair and he is amazing! Dr. Banks went on and informed the governing board that Inlet Grove Community High in Palm Beach County is again graded as an "A" school this year. We are among the top 5 schools with an "A" grade. Staff time off/sick days off- employees should give an appropriate time frame for requesting time off under the TDE employee policy and should comply accordingly.

Dr. Banks went ahead and informed the governing board of the holiday luncheon which will be taking place on December 22nd, 2023. Dr. Banks would love to see all of the board members come to the luncheon. The luncheon will be around 1 pm at Inlet Grove Community High School.

Grants are being worked on and trying to compose about 15 grants to send out. Whole Foods, Facebook for example are just a few. The Urban League is considering giving Inlet Grove High School a grant. I am also trying to get money for our school for the My Teacher, My Hero Awards Gala.

Parent Liaison we are currently voting for a parent Liaison for our Governing Board. There are 5 candidates for the Parent Liaison as we speak. The deadline for voting for the Parent Liaison is **December 13, 2023**. Referendum money for the teacher things look like they are in favor of Inlet Grove High School. We are waiting for the school district to send us a final draft of the 2023 changes for the money for the teachers. Teachers are asking since South Tech has given got their money and teachers are coming to us asking when are they going to receive their money. Dr. Banks wanted to present to the board the retention supplements for fiscal year 2020 to 2021. We had additional questions to ask the charter school office and were informed not to submit the plan to the board today because things are changing. So, we talked to Heather at the school district to wait to receive the changes on the retention plan and supplements.

Also, we wanted to inform the board that Dr. Banks has approved the Medical contribution which has contribution increased this new year. The employer is the employer increase a total amount of \$186 more than last year's employer's contribution. The budget is supporting the employer contributions for the new medical insurance. Please refer to the medical 2023-2024 Contribution Model.

Principal Report: Mr. Lopez

Mr. Lopez, I want to be very brief about my report. We are an "A-rated" High School in Palm Beach County.

Good News- Project Phase Learning with project-based learning. The Chest Club received first place in the chest competition. We also received first place in Christian years as an individual. Drama Club students visited Downtown Clematis Drama works. One of our students ran the half marathon with one of our social studies teachers this past Sunday.

Enrollment: Total Enrollment: **806** students Seniors: **154** 9 students need reading requirement
5 Need mathematic requirement

Juniors: **181** 32 need reading requirement 21 need mathematic requirement Sophomores: **169** Freshman: **302** **These are excellent numbers for our junior class.** The challenge is going to be the freshman class with 302 students which is a huge class but we are up for the challenge. We are trying our best to share responsibilities.

Our Seniors graduation date is **May 14, 2024**, at the Fairgrounds. Save the date. We are doing instructional rounds and monitoring teachers. We are currently doing the Cognac Accreditation every week and have been working together and observing teachers consistently.

The winter 2023 Florida Assessment testing will be from November 27, 2023, through December 15, 2023.

The FAST ELA Progress Monitoring # 2 testing window will be from December 4, 2023, to January 26th, 2024.

The Career Department applied for the International Portugal Grant of \$25,000 and also, and we will apply for the campgrounds for \$175,000 and it is specifically for the career department and the mining industry.

Transportation is going very well and tomorrow, **December 13, 2023**, we are having an opening recruitment, open house.

ESE & 504

77 ESE Students. **77** Receive Support Facilitation for English or Mathematics

- 251: 71
- 252: 5
- 253: 1

55 Students have a 504 Plan

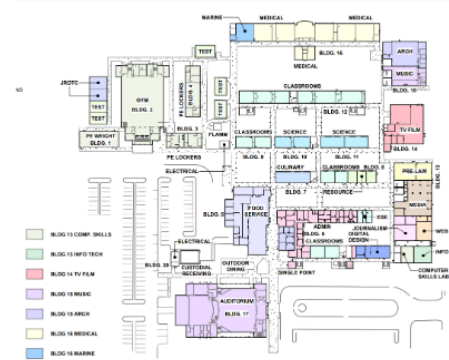
- Currently Ms. Latson is helping with the 504 students
- Ms. Jones is doing consultation
- Ms. Taylor is doing support facilitation for English.
- Ms. Lambert is doing support facilitation for Math

As far as the Building we are meeting every two weeks and our next meeting is **December 19, 2023**

Howard Brown

IGCHS RENOVATIONS – Work in Progress

- Renovation Team met November 28, 2023 & December 5, 2023, Key components discussed: Renovation Plans, Budget (IGCHS Current Renovation Budget (\$28,358,227.00) Plumbing, AC, Movement of certain Career locations, Adjusted Timeline of commencement.
- Next Meeting is scheduled for December 19, 2023 at 9am (Virtual).**



SAFETY & SECURITY – Work in Progress

- Continuing to monitor that doors are being closed & locked at all times
- Monitoring Hallways throughout the day
- Being vigilant to all visitors, guests, students and staff for the safety of everyone.

023. It is going to be virtual. Renovation Budget **\$28,358,227.00**

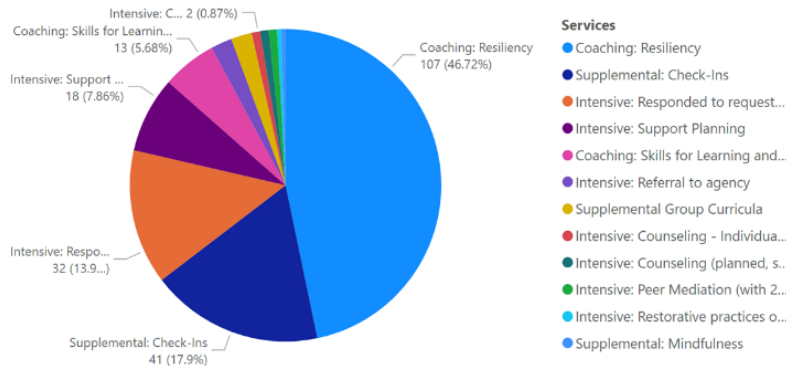
Here are some of the variables/ setup plans to cover the 9th-grade Class:

Mrs. Banks - AP/Academic Advisor 9th Grade/Mental Health

| | | |
|--|---|---|
| <p>*Freshman – CLASS OF 2027- Total of 302</p> <p>*Cognia-Standard Culture of Learning(Collaboration with Team)</p> <p>*Title I Contact- In compliance-Next Parent training January 25th(Credit and Financial Literacy Night</p> | <p>*DEPARTMENTS:</p> <p>Science Department Meeting-Need to meet with them and review Lesson plans in Marzano Drive</p> <p>*SBT WEEKLY – Meeting time not established consistently to date to address students on current SBT related to prior behavior from schools and current academics(Baker).</p> | <p>Freshman Data for SBT (Total-33)-Expected to increase after D & F report</p> <p>Behavior-9</p> <p>Academics-12</p> <p>Mental Health-3</p> <p>Homeless-7</p> <p>Attendance-2</p> |
|--|---|---|

We have a large number of students who require support for presentation and ESE which is going to affect some of the learning areas. Mental Health is also a big concern ever since the pandemic.

Mental Health Data (Caring First)



We have a total of 77 Applications for recruitment and admissions. We continue to focus on professional development for our teachers.

Athletics

- **Football:** Completed the Sportsmanship NCAA training. Banquet December 19th
- **Wrestling Program** is gaining momentum. Season starts in February.
- **Soccer programs for boys:** The program is currently in season there were not eligible players to make a girl soccer team. We will keep it as a club.
- **Basketball boys and girls** are currently on season.
- **Beisball:** currently, there aren't enough players to form a team, but efforts are being made to maintain it as a club.

Technology Report: First Half 23/24 School Year- Completed (2) Purchase Orders

Chromebooks/Revamped TV Production Classroom/Constructed 3 testing labs. Next Half

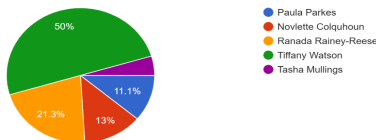
Projections: Purchase Order/ Laptops for career classes: quantity (500)/ Audio Visual Support

Cognia Accreditation- December complete all 7 narratives and portfolio. **January 19th** finish portfolio. **February 20th @ 9 am AER Presentation via Zoom.** /

The majority of the Votes for Parent Liaison is Tiffany Watson

PTO President & Parent Liaison Results

Vote for the President of the PTO and Parent Liaison to the Inlet Grove Governing Board
108 responses



Financial Report: Annette Gardner/ Anita Williamson

The Palm Beach County School has not issued Inlet Grove High School their increase. Their 742 operating budget, however, we are 815 in the survey at the moment. we are waiting on the revenue to amend the budget and present it to the board. We are constantly looking at the budget. We like to come to the board with the actual calculations and present to the board with the facts. We are operating within budget. We did speak with Heather at the district to confirm that we were not overlooking the increase in the FEFT revenue. If we don't receive it in

December, we will receive it in January. I went online and looked at the breakdown of December payments, I did notice that the district issued an additional **\$41,723.72.00** from a prior year's FEFT which is a plus for additional funds.

Mrs. Williamson: Grant's accomplishments:

ESSERIII **20%** LRS TOTAL **\$310,444.37**

Fully reimbursed

ESSERIII **80%** TOTAL **\$1,241,789.48**

Undisbursed Balance of **\$630,714.26** as of December 2023.

Pending Budget Amendment to include:

Increase budget Salaries plus benefits for 2 Academic facilitators

Change support academic support facilitators from Tamika Taylor, Rashad Jackson, and Hikeem Banks to Brittany Bonner, Crystal Sullivan, Jean Patrick Mitchel

Group Academies expenses by object codes:

510-supplies

641-Capitalized furniture, fixtures, and equipment, over **\$1,000.00**/642-noncapitized, under **\$1,000**

643- Capitalized computer hardware and technology over **\$1,000.00**

No More Action Items at this time to further discuss.

Lunch was provided by Inlet Grove Culinary Department

The Next Governing Board Meeting will be held on January 9, 2024 @ 12:00 pm.

Meeting Adjourned: 1:44 pm



Board Member Approving Signature

12/20/2023

Date