

Inlet Grove Community High School
Governing Board Meeting
Conference Room 102A
January 9, 2024 12:00 pm

Dr. Charles Woodard called the governing board meeting to order at 12.08 pm at the Inlet Grove Community High School Conference Room102A in Riviera Beach, Florida. Those in attendance and constituting a quorum were:

Present:

- Dr. Charles Woodard, Chair
- Dr. Emma Banks, CEO
- Lonnie Martens, Vice Chair
- Francisco Lopez, Principal
- Clarence Williams, Secretary
- Annette Gardner, Finance Consultant
- Monica Banks, Assistant Principal
- Jim Pegg, Board Member
- Juanita Rivera, Administrative Assistant
- Natacha Dominguez, Administrative Assistant
- Howard Brown, Operations Coordinator
- Tiffany Watson, Parent Liaison

Absent:

- Danny Jones, Board Member
- Dr. Marie Morel, Board Member
- Bill Washington, Treasurer

Welcoming Opening- Dr. Woodard

Dr. Woodard moved forward with the approval of the minutes of the December 12, 2023 governing board meeting.

Motion by Lonnie Martens Seconded and carried without dissent at 12:12 pm.

Office Report: Dr. Woodard

Dr. Woodard welcomed our new Parent Liaison onto the governing board by asking for a brief introduction of herself to the governing board. Dr. Woodard moved forward in asking the governing board for approval to accept Ms. Tiffany Watson as our new Parent Liaison

Motion by Jim Pegg and **Seconded** by Lonnie Martens approved and carried without dissent.

CEO Report: Dr. Emma Banks wanted to speak regarding the referendum money for our teachers we received updated information from our attorney that they will be going to the Palm Beach County School board in February to discuss how we can use the money any way we want to and present it to the board at the district. It has been approved by the district attorney. For teachers in the years 2020-2021, we want to make sure they receive \$10,000. Teachers who were here in 2021, would get \$5,000. And the ones(teachers) that after would get \$1,000. To make sure that our teachers would get a pay increase to be the same as the school district. We want to make sure that all of our Administrators are up to par the same with the school district. We want to make sure that everyone here in staff would be up to par with the school district. Then we have teachers we want to give a small percentage for retention. Lastly, we want to give a percentage to our teachers who support our students and a small percentage to our custodians. I would provide the board with a list of how much every employee is currently making, I want to make sure I get everything in writing and future approval from the board.

Dr. Woodard asked the board for approval on payroll increases for the staff. Mr. Pegg **motioned** to approve the plan that Dr. Banks presented on pay increases as presented by the CEO and **Seconded** by Ms. Martens. Approved and carried by dissent by the board.

A Plus Money we haven't received it yet. Teachers have voted, and Ms. Banks provided an update. The outcome of the A Plus voting amongst the teachers for January 8, 2024, final results is 20 out of 20 teachers in favor of allocating the funds exclusively to the instructors. Two votes were cast in favor including a fourth to the administrators. 19 out of 19 votes for a fourth of administrators and other staff. There was almost a tie. We had a committee that was formed to allow them to count and vote. Ms. Banks explained all the teachers voted and tallied up these results. **Mr. Pegg** recommends we get a 50 percent plus one majority of the votes to get future approval of the teacher votes.

Dr. Banks spoke with the attorney on Sunday night and he hasn't heard anything from the school district in six months. I haven't heard anything and waiting for any updates.

Dr. Banks expressed she has been finding out a lot of things with formal HR personnel that weren't done and were excluded and she is finding out and is trying to correct those items and making sure everything in HR is correct.

Mr. Brown updated on facility facility/renovation project report- construction is commencing in late May or early June of 2024 to commence the first phase of the construction. We met with the school district on December 19, 2024, to speak about the first phase and when we supposedly

starting. We are going to meet again tomorrow and talk about the list of furniture, along with updates on renovation anyone can join virtually we have added and made some updates and adjustments, for example, the bathrooms we moved downstairs to save on costs and elevators to the plan and made a draft for approval the next official meeting to discuss the new plan on January 16, 2024 at 9:00 a.m. via zoom. Anything that goes to facility updates/renovation goes to Mr. Brown.

Mr. Lopez- Principal Report We did have some results PM2 results this winter we are at 47 % proficiency which is below However, we are working on a plan for this semester to increase that percentage. I am happy to inform you that in the Math-Algebra 1 Geometry, we are 65% proficient. Our target was 60% and we are doing good so far. We have done some analysis of the school we have done in the past. One of the things we did was an analysis of the graduation rate and graduation groups in the year 2022 and it was at a 100% graduation rate. We haven't yet analyzed for 2023. In every single supplement group, we have performed very well. We are working on the lower percentage areas to build them up along with the teachers and staff. We have some recruitments on January 6th and we do have some leads. A New Open house is scheduled for February. Fiesta del Pueblo 1-6-2004, We have currently 107 applications. Currently, we have 801 students. The majority are in the freshman class.

Freshman: **299**

Sophomores: **167**

Juniors: **180 - 32** Need Reading Requirement **21** Need Mathematics Requirement

Seniors: **155 - 9** Need Reading Requirement **5** Need Mathematics Requirement

Cognia Accreditation: **February 20th at 9:00 a.m.** Presentation via Zoom.

Lastly, I wanted to go ahead and report our student's incidents. We had an incident in October stating that a student got into a horseplay but the student was molded to fight and the mother stated that the student had some injury reporting a concussion and a back injury, So they are seeking legal advice therefore, we have received a letter from the attorney stating not to get rid of any evidence. We want to make sure we are secure and we follow all the protocols properly.

There is a pending investigation of sexual acts on the school bus in December. According to the preliminary report from the police, as of right now, they are not charging any of the students for any of the activities. It states that there are no criminal consequences, but they might be a violation I am waiting on the final report so that we can proceed with the consequences on those particular students. There was a third incident where apparently there was a fight with the football players with the opposite football team, but in reality, there was no fight. We are asking statements from parents and this game was an away game from our school. Unfortunately, we do not have any surveillance footage because it was away from our school. The attorney wants to see any videotape of the incident with the boy, so we have secured the footage, along with the documentation, and send it to the attorney. Mr. Pegg advised that we consult with our attorney before submitting video footage or documentation of the incident to anyone.

We are currently focusing on instructional days strategies. We are following PLC and we are teaching about the bell schedule and want to make sure everyone follows it.

South Florida from January 12, 2024 through January 24, 2024

Financial Report-Ms. Gardner/Williamson

Ms. Gardner- I mailed out a management report however everything is looking but working still on adding on the additional referendum. We are going to create retro referendum funds just on those specific funds. We are creating a budget just for the retro referendum funds. We are going to separate those funds from the operating budget. I just received the FEFP for February, and there was not an increase from last month. That means that they still haven't increased the school for in the FTE. So now I would have to call the charter school office to find out what's delaying the process because we don't want to bring the amended budget to the board unless those numbers tie out with the school district's numbers that we are receiving. The school is managing quite well within the budget. So, with that said, we are waiting on the final numbers to present to the board at a later date. I also wanted to touch base with Dr. Banks conversation in regarding the salary increases and the retention supplements. I would like to recommend having it in writing to present it to the board. Ms. Gardner stated that we are speaking about three different plans to have documented and in writing. Mr. Pegg stated after it is written in writing, Dr. Banks can come back to the board to have any additional motions.

Next Governing Board Meeting **February 13, 2024 at 12 PM**

Meeting Adjourned: 1:03 pm



Board Chair Approving Signature

1/17/2024

Date