

**Inlet Grove Community High School
Governing Board Meeting
Meeting Minutes
February 11, 2025 at 12:00pm
Conference Room 102A/ Google Meet**

Present:

- Dr. Charles Woodard, Chair
- Dr. Emma Banks, CEO
- LaVoise Smith, Vice Chair
- Clarence Williams, Secretary
- Bill Washington, Treasurer
- Jim Pegg, Board Member
- George Lockhart, Board Member
- Lonnie Marens, Board Member
- Monica Banks, Assistant Principal
- Franciso Lopez, Principal
- Anita Williamson, Bookkeeper
- Annette Gardner, Consultant -Google Meet
- Katina Williams- Admin Assistant

Absent – Danny Jones

- I. **Welcome/ Call to Order: 12:09pm**
Dr. Woodard Chair- asked if any Officers had any Reports- No reports to provide.
- II. **Quorum of the Board was established**
- III. Board voted to approval of Previous Minutes January 11, 2025 as written
- IV. **Finance Report-** Ms. Williamson reported that GASB Report needs Board approval for the following: 2nd Quarter Monthly Financial year ending December 31:2024 –
FTE Projected - 796.96 (number of students)
FTE Actual 699.38 (number of students)
Total fund balance is \$1,756.495.53. Total budgeted expenditures are 47%. of year to date.
This report prepared by Craig Khale, CPA PA. Board members were provided with copies of the GASB and the Management Budget Report. Mr. Clarence Williams posed a question regarding the difference in the GASB Report and the Management Report -Management report shows a loss of \$242,000.00 and the GASB shows \$87, 000.00 which one is correct? Ms. Williamson referred the question to Ms. Gardner who explained that the GASB report is showing through Dec 31, 2024 and that is when the FTE decreased. The net income on the report should reflect the correct amount the of \$242, 000.00. Clarence Williams also stated that both reports should reflect same amounts in decrease. Mr. Williams asked for clarification regarding the loss of \$242,000.00 per Ms. Gardner that is correct. The revenue was decreased however the school was already award of the decreased. That is the reason for the previous Board approved amended budget to show shortfall coming from the

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reserve account. Which shows in QuickBooks. Report is showing less of decrease because report is being pulled through June 2025. To sum it up the projected loss will be a total loss of \$87, 000.00 as projected thorough June 2025.

Board voted to approve the GASB Report-

Motion – LaVoise Smith made a motion to accept the GASB Report; 2nd by Jim Pegg, all were in favor the motion passed to accept the GASB Report. GASB APPROVED

Ms. Williamson gave a report on the Grant status as of February 11, 2024:

CAP Workforce Grant: Total amount received \$142,801.00. Undisbursed balance remaining as of 2/11/24 (\$90,791.40); Reimbursement Draw#1 \$52,009.60 ACH received on 12/18/2024. Recent Reimbursement Draw#2 (\$64,212.32) (**pending review status update as of 01/09/25**). Once received the remaining balance will be \$26,579.06.

Title 1- Total Grant Amount \$401,188.75 Available budget remaining \$261,817.12 which includes a recent Reimbursement Draw #7 (\$33,114.04) ACH deposit (Confirmed 01/31/2025)
Disbursement pending draw 8 (\$27,477.61) (Pending Approval)

Title 1-Enrichment/Remediation: Total Grant Amount \$20,850.00 new business work in progress pending review

Carl D Perkins: Total Grant Amount \$7,633.00 new business work in process pending review

IDEA: Total Grant Amount \$16,882.58 ne business work in process pending review.

The Grants are approved pending upper management 2nd approval.

Reserve after all expenses as of today 2/11/25 the total is \$551,720.17. \$15,000.00 is added every month to reserve.

V. Dr. Banks Report:

1. Florida Blue – Per Ms. Williamson we are no longer with Florida Blue
2. School Effective Questionnaire-Report will be released end of February
3. National Charter School Conference June 29-July 2, 2025 will find out cost, will be held in Orlando, FL
4. Black-out Dates -March 3rd -May 30th (Testing) No Afterschool Activities or Field Trips
5. Middle School Name-Board wanted to name the Middle School after Dr. Banks. Dr. Banks said that would take some time, the Board agreed on Inlet Grove

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Middle School.. Per Jim an MSID is needed with a separate Principal and schools must be kept separate on same campus. Ms. Smith proposed to use one number for both schools. Mr. Lopez explained that (2) numbers are needed for 6th -12th grade. Jim stated that D/B/A can be used for another name. Board agrees that Dr. Emma Banks should be included in the name in the near future. Still need to address the time of middle and high school to keep students separate.

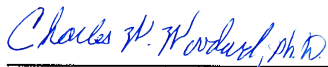
Motion was made by LaVoise Smith to name middle school **Inlet Grove Middle School**. Motion was 2nd by Clarence Williams All were in favor and the motion carried.

6. Personnel update- an employee has been placed on suspension until further notice. Board advised that it is best to let Attorney handle this issue.

VI. **Mr. Lopez Report:**

1. Went over CNA Report -Data attached- Advised that he will allow Board time to review and receive feed back at a later date due to lack of time.
2. Pointed out that PM1-PM2- Scores are below average-due to students not taking it seriously.
3. Graduation Rate is on track
4. A student at IGHS received an award from Department of Choice & Career Options and PBC School District
5. MLK Parade was a success
6. Students recently visited the Port of Palm Beach

VII. Meeting Adjourned: 2:20pm



Charles Woodard, Chair

3/7/2025

Date