



**Inlet Grove Community Middle High School
Governing Board Meeting**

**8/12/25 12PM
Conference Room 102A**

The Governing Board was called to order at 12:00 PM by Dr. Charles Woodard. A quorum was present, and members welcomed one another back for the new school year.

Present:

- Dr. Charles Woodard, Chair
- Dr. Emma Banks, CEO
- La Voise Smith, Vice Chair
- Clarence Williams, Secretary
- Lonnie Martens, Board Member- **Google Meet**
- George Lockhart, Board Member- **Google Meet**
- Jim Pegg, Board Member- **Google Meet**
- Francisco Lopez, Principal
- Monica Banks, Assistant Principal
- Annette Gardner, Financial Consultant- **Google Meet**
- Prakash Patel, Accountant
- Natacha Dominguez, Administrative Assistant

A report was presented regarding a potential student leadership opportunity through the Solomon Leadership Group. Information will be shared with Principal Lopez for consideration.

• **FY25/26 K-12 Comprehensive Evidence-Based Reading Plan**

The first agenda item was the FY 25/26 K-12 Comprehensive Evidence-Based Reading Plan, outlining strategies to support struggling readers in reading at their grade level and to help those students reach their grade level reading requirements and at the same time offer them support and resources in achieving these requirements, in order to fit 4x4 block schedule.



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After clarifying that this plan is independent from, but aligned with, the district's, the board voted unanimously to approve it. A copy of the comprehensive Evidence based reading plan was distributed and emailed to all board members for reference. Following discussion, a motion was made by Ms. LaVoise Smith and seconded by Ms. Marten to approve the plan, and it was unanimously adopted and approved.

- **Student Progression Plan FY 25/26**

The second major agenda item was the Student Progression Plan for 2025–2026. Modifications include integration of the middle school, implementation of a

4x4 schedule, and recognition of financial literacy as a full-credit course. The plan also outlines criteria for participation in the Skipper program, with slightly

different requirements than those of the district. After clarifying that this plan is independent from, but aligned with, the district. We can always in the future amend or make any changes to the current student progression plan and vote on the amendment if needed. First Motion by LaVoise. The second motion by Ms. Marten to approve the student progression plan, and it was unanimously adopted and approved.

- **CEO Report- Dr. Emma Banks**

Dr. Banks stated that the middle school students are very attentive and well-mannered, and she was impressed by the middle school students. reported on enrollment: 183 middle school students (55 in 8th grade, 77 in 7th, and 56 in 6th) and 701 high school students, for a total of 884. While the middle school target is 200 students, capacity concerns and staffing requirements make cautious growth necessary to ensure quality education and supervision.

Discussion followed about administration of the middle school. There is no separate principal; instead, Principal Lopez oversees grades 6–12, with weekly coordination meetings.



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- **Suits for Seniors**

Mr. Giblin proposed starting a program on Friday's beginning next month During lunchtime to implement his program here to guide seniors with tools and opportunities with their college and career. The board agreed this is an administrative matter and did not require a formal vote.

- **Florida Grants**

Facilities and funding updates were provided. Inlet Grove has registered for state grants, with a goal of raising \$1–5 million. Dr. Banks will be receiving weekly emails pertaining to local and state Florida grants that will be applicable to Inlet Grove Community Middle High School and researching more grants on raising money for our school. The school will be writing more grants to try to achieve the goal of raising \$1-5 million through grants.

At this moment there isn't an appointed named construction company with the new school yet. I spoke with the city manager and the mayor is on board with us with continued support from the city leadership.

- **Teacher Shortage**

Concerns were raised about teacher certification barriers for industry professionals and the ongoing shortage of certified staff. Dr. Johnson is working with the district to address this issue. Dr. Johnson will get back to us by the end of the week with an update for teacher certification.

- **Custodian Shortage**

We are trying to find good custodians for the school. We are trying to implement the steal toe shoe for them to use. The custodians are not using their steal toe shoes. The custodians are to use the back brace for protection in their 8-hour shifts. The custodians should have their mandated training through the district to make sure we are up to par with district protocols and standards. Custodial shortages were also discussed, with safety concerns highlighted after a



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Incident was reported where improper lifting caused an injury, now under a workers' compensation claim

- **Principal Report- Mr. Lopez**

Mr. Lopez went through the Monthly Principal Monthly Report to the Governing Board.

Middle School Total Students: **183** High School Total Students: **701**

Total Students between the middle school and High School: **884**

AICE General Papers **87%** Passing Rate **23** Students took the test **20 passed**

- **Financial Report- Mr. Patel**

FY 2025-2026 Adopted Budget: The Governing Board voted to approve the FY 2025-2026 Adopted Budget. The motion was put forth by Jim Pegg and seconded by La Voise Smith and it was unanimously approved.

FY 2025-2026 Projected Referendum Revenue & Expenditure Report: The Governing Board voted to approve the FY 2025-2026 Projected Referendum Revenue & Expenditure Report. The motion was put forth by LaVoise Smith and seconded by Jim Pegg and it was unanimously approved.

FY 2024-2025 Salary Increase Allocation Charter School Final Expenditure Report. The Governing Board voted to approve the FY 2024-2025 Salary Increase Allocation Charter School Final Expenditure Report. The motion was put forth by LaVoise Smith and seconded by Clarence Williams and it was unanimously approved.



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Upcoming Conference: Florida Department of Education Charter School Conference Summit October 14, 2025 through October 16, 2025 in Orlando, Florida Caribe Royale Resort Please let Dr. Banks know if you would like to go so, we can register you ahead of time and make accommodations.

Meeting Adjourned 1:37pm: The meeting concluded with consensus to address any outstanding items in the forthcoming board meeting.

Next Governing Board Meeting September 9, 2025 12pm

A handwritten signature in blue ink that reads "Charles H. Woodard, Ph.D.".

Dr. Charles Woodard

Board Member Approving Signature

8/21/2025

Date: