



INLET GROVE COMMUNITY HIGH SCHOOL
GOVERNING BOARD MEETING MINUTES
Time: 12:00 p.m.

Governing Board Meeting Minutes

Date: November 18, 2025

Time: 12:08 PM

Location: Conference Room 102A & Google Meet (Hybrid Meeting)

Call to Order the Governing Board Meeting was called to order at **12:04 PM** by **Chair Dr. Charles Woodard**, who extended warm wishes for a belated Happy Thanksgiving.

Opening Remarks

Vice Chair **Mrs. LaVoise Smith** shared remarks regarding the **FPL Makeover and Ribbon Cutting Ceremony**, congratulating Dr. Banks, staff, and faculty on an outstanding job.

A quorum was present.

Roll Call

Present (In Person):

- Dr. Charles Woodard, Chairman
- Mrs. LaVoise Smith, Vice Chair
- Mr. Jim Pegg, Governing Board Member
- Mr. Bill Washington, Treasurer
- Mr. Craig Kahle, CPA
- Dr. Emma Banks, CEO/Founder
- Mr. Francisco Lopez, Principal
- Ms. Monica Banks, Interim CEO
- Mr. Parkash Patel, Accountant
- Ms. Chan B. Abney, Human Resources Director
- Ms. Sheretta Hackett, Administrative Assistant

Present (Via Google Meet):

- Mr. Clarence Williams, Secretary
- Dr. George Lockhart, Governing Board Member
- Mrs. Annette Gardner, Financial Consultant
- Mrs. Lonnie Martens, Governing Board Member
- Mr. Mark Escoffery, CPA

Absent:

- Mr. Danny Jones, Governing Board Member



Adjustment to Agenda

Treasurer **Mr. Bill Washington** recommended moving the **Financial Report** to the top of the agenda. The Board agreed.

Finance Report – Presented by Craig U. Kahle, CPA, and Mark Escoffery, CPA

Items Reviewed:

- Amended Referendum Revenue and Expenditure Budget
- Revised Budget – October 2025 (Current but not balanced as of the meeting date)

Chairman **Dr. Woodard** advised all individuals involved in Finance to meet and return with updated information.

Documents Requiring Board Approval

1. **1st QTR FY 2025–2026 Charter School Referendum Revenue & Expenditure Report**
 - Motion: Jim Pegg
 - Second: LaVoise Smith
 - **Approved**
2. **Revised Independent Auditor's Report & Financial Statements for Year Ended June 30, 2025**
 - Motion: Jim Pegg
 - Second: LaVoise Smith
 - **Approved**
3. **1st QTR GASB Financial Statements (Unaudited) – September 30, 2025**
 - Motion: LaVoise Smith
 - Second: Jim Pegg
 - **Approved**
4. **Audit Engagement Letter FY 2025**
 - Motion: LaVoise Smith
 - Second: Dr. Woodard
 - **Approved**
5. **Inlet Grove School's Recognitions Funds**
 - Motion Lavoise Smith
 - Second Jim Pegg
 - Approved**



Interim CEO Report – Ms. Monica Banks

- Reduction Plan
- Introduction of New Teachers:
 - **Medical Academy:** Mr. Leonard Sokolsky
 - **Culinary Academy:** Mr. Robert Hall

Fingerprinting Process

Governing Board members are responsible for completing and paying for background checks by **January 2026**.

Principal Report – Mr. Francisco Lopez

Enrollment Summary

- Seniors: 128
 - 7 students have not passed Reading or Math
 - 4 need Reading
 - 5 need Math
 - 4 below a 2.0 GPA
- Juniors: 205
- Sophomores: 159
- Freshmen: 190
- 8th Grade: 45
- 7th Grade: 76
- 6th Grade: 49
- **Total Enrollment: 852**

FPL NextEra Classroom Makeover

Acknowledgment of support from elected officials and community leaders:

- Matthew Jay Lane, Esq., District 1 (Board Vice Chair)
- Karen Brill, District 3 (Board Chair)
- Virginia Savietto, District 2
- Mayor Douglas Lawson, City of Riviera Beach
- Dr. Charles Woodard, IGHS Governing Board Chairman
- Mrs. LaVoise Smith, IGHS Governing Board Vice Chair



Collaboration Efforts

- Boys and Girls Club
- Keiser University

Custodian Contract

- **Image Janitorial Services** scheduled to begin in **December 2025**.

Adjournment

The meeting concluded at **2:05 PM**.

The next Governing Board Meeting is scheduled for **December 9, 2025**.

A handwritten signature in blue ink that reads "Charles P. Woodard, PhD".

Dr. Charles Woodard
Board Member Approving Signature

12/12/2025

Date