



INLET GROVE COMMUNITY HIGH SCHOOL  
GOVERNING BOARD MEETING MINUTES  
Time: 12:00 p.m.

## Governing Board Meeting Minutes

**Date:** December 09, 2025

**Time:** 12:08 PM

**Location** Conference Room 102A & Google Meet (Hybrid Meeting)

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**Call to Order** the Governing Board Meeting was called to order at **12:08 PM** by **Vice Chair LaVoise Smith**.

A **quorum** was present.

Vice Chair Smith opened the meeting with remarks on **the true meaning of Christmas**.

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## Roll Call

### Present (In Person):

- Mrs. LaVoise Smith, Vice Chair
- Mr. Bill Washington, Treasurer
- Dr. Emma Banks, CEO/Founder
- Mr. Francisco Lopez, Principal
- Ms. Monica Banks, Interim CEO
- Mr. Parkash Patel, Accountant
- Ms. Sheretta Hackett, Administrative Assistant

### Present (Via Google Meet):

- Mr. Clarence Williams, Secretary
- Dr. George Lockhart, Governing Board Member
- Mrs. Annette Gardner, Financial Consultant
- Mrs. Lonnie Martens, Governing Board Member
- Mr. Danny Jones, Governing Board Member
- Ms. Chan B. Abney, Human Resources Director

### Absent:

- Dr. Charles Woodard, Chair Person
- Jim Pegg, Governing Board Member

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## Interim CEO Report – Ms. Monica Banks

### Enrollment & Recruitment

- Current Enrollment: **850 students**
- Admissions & Data Processor are reviewing former applications.
- Requirement each Administrative member is to present **two new marketing and recruitment strategies** at the next CEO leadership meeting.

### Recognition

A special recognition was given in memory of **Ms. Pientka**, who dedicated nearly 20 years to Inlet Grove. Her legacy will be honored with a designated space in the garden area.

### Next Generation Gala

- **Keynote Speaker:** Malik Yoba
- **Date:** May 16, 2026
- **Advance Tickets:** \$150.00 through December 19, 2025; \$200.00 thereafter
- **Dr. Banks** requested support in selling tickets.

## CEO Report- Dr. Banks

### New Business

#### New School Location (Elementary, Middle & High School)

Administrative Team met with **Meridian** from the Florida Charter School Conference Orlando Florida (Oct 17-19, 2025). A follow-up meeting is scheduled for **December 11, 2025 via Zoom** to discuss potential land options.

- Continued communication is ongoing with **Joseph Sanchez** from the School District.
- CEO and Governing Board emphasized the importance of affordability in all location decisions.
- If anyone on the team becomes aware of any potential spaces that IGMHS can use, please inform Dr. Banks, Ms. Monica Banks, or Mr. Lopez. It was also mentioned to Mayor Lawson that there may be a freestanding building available on Blue Heron Blvd near I-95.

### Holiday Events

- **Urban League Christmas Event:** December 10, 2025, 6 PM–9 PM
- **Barnes Law Firm Christmas Event:** December 10, 2025, 5 PM–9 PM

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## Principal's Report – Mr. Francisco Lopez

### New Staff

- Chef Robert Hall
- Nurse Leonard (Allen) Sokolsky

**Upcoming Testing (December 2025)** Calendar distributed.

### Tutoring Boot Camp

**Saturday, December 7 & December 13**

- Algebra
- Geometry
- Biology

### Graduation & Academic Targets

- Graduation Rate: 100%
- 2025–2026 Target: 73 = A

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### Human Resources n Positions:

- Pre-Architecture & Pre-Engineering Teacher
- Substitute Teacher

### New Payroll Management Software

- **Paycom** launches January 2026

### New Maintenance Company

- **Image Companies** starts December 16, 2025

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### Enrollment Breakdown

- Seniors: 128
  - 7 seniors have not yet met reading/math requirements
  - 3 need Reading
  - 4 need Math
  - 4 below 2.0 GPA
- Juniors: 205
- Sophomores: 159
- Freshmen: 189
- 8th Grade: 44
- 7th Grade: 76
- 6th Grade: 49
- **Total Enrollment:** 85



#### Recruitment & Admissions Initiatives

- Partnership: Gardens School of the Arts
- Partnership: Center for Creative Education
- Churches & Community Centers posters
- Student of the Month posters
- Local businesses: Fun Zone, Rapids
- Middle School Open House – December 11
- Open House – January 22
- Boys & Girls Club
- Skippers Marketing
- Electronic Billboard
- Mail-outs
- Social Media

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#### Celebrating Academics & Athletics

- **Honor Roll Ceremony:** December 19, 2025 (254 students)
- **Football Coach:** Nominated for Coach of the Year
- **Boys Basketball:** Undefeated 4-0
- **Girls Basketball:** Undefeated 4-0

#### Hurricanes Drumline Performances:

- Boca Raton Parade
- Boynton Beach Parade
- Jupiter–Tequesta Parade

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#### Finance Report – Parkash Patel & Annette Gardner

Items reviewed:

- **Management Report**
- **November Reserve Account**
- **Amended 2025 Budget**

Discussion included feedback and recommendations from **Treasurer Bill Washington**.

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**Board Suggestions** Vice Chair LaVoise Smith recommended including the **Pledge of Allegiance** at future Governing Board Meetings.

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**Adjournment** The meeting concluded at **1:21 PM**. Next Governing Board Meeting will be January 13, 2026.

A handwritten signature in blue ink that reads "Charles W. Woodard, Ph.D." The signature is fluid and cursive, with "Charles" and "Woodard" being the most prominent parts.

Dr. Charles Woodard

Board Member Approving Signature

12/12/2025

Date